1. Advertising ($20): Rough estimate based on last year’s expenses
2. Rooms ($35 [Aspen] and $56.50 [Flatirons] = grand total of $91.50): See attached invoice
3. C4C rental equipment and labor ($111.50): Rough estimate based on last year’s expenses. See attached form titled “Confirmation”
4. Welcome reception catering: See attached invoice

* Middle Eastern Dip (1/2 plate) = $51.50
* Domestic Cheese Platter (1/2 plate) = $50
* Mediterranean Grilled Vegetable Platter (1/2 plate): $50
* Boulder Sausage Taster Board (1/2 plate: $60
* Iced tea (1 gal. = $12.25 x 2 = $24.50)
* Lemonade (1 gal. = $11.25 x 2 = $22.5)
* Water (1 gal. = $3 x 2 = $6)
* Food total: $264.50
* Equipment and services: $36
* Staff: $10
* Subtotal: $310.50
* Discount: -$34.39
* Tax: $24.78
* Grand total: $389

1. Keynote catering:

* Via Napoli option ($15.50 x 55 = $852.5): See attached invoice
* Staff: $160
* Subtotal: $1,012.50
* Discount: -$110.83
* Tax: $81.10
* Grand total: $982.77

1. Coffee breaks/three total: See attached invoice

* 84.38 per break x 3 = $253.14

1. Workshop lunch (Half Fast Subs): See attached website

* 45 attendees expected
* Each sub feeds approx. 6 people
* 8 subs needed at $26.95 each = 215.6

1. Chair/Table Rentals: See attached invoice

* Chairs (24 x $1.80 = $43.2)
* Tables (6 x $8.40 = $52.90)
* Delivery/pickup fee ($100)
* CU Boulder discount (-$14.27)
* Grand total: $190.34

1. Printing ($40): Rough estimate based on last year’s expenses
2. Paper Prize: $150

Budget Grand Total: $2443.85